

"Together we aspire, together we achieve"

Whalley Parish Clerk
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Local Government Act 1972 Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 18th September 2025 in the Calder Room, Whalley Old Grammar School at 7.30pm Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.

The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Ball, Cllr Duckworth, Cllr Highton (Chairman), Cllr Mirfin, Cllr Smith,	2754/25
	Cllr Threlfall, Cllr Vickers.	
	Apologies: Cllr Allen, Borough Cllr Hindle.	
	In Attendance: Liz Haworth (Clerk), 7 members of the public.	
2.	Declarations of Interest	
	No councillors declared any personal or prejudicial interests in relation to the	2755/25
	business of the meeting.	
3.	To Approve the Minutes of the Previous Parish Council Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the	2756/25
	meeting held Thursday 21 st August 2025.	
4.	To Receive the Minutes of other Committees	
	It was resolved to receive the minutes of the Planning Committee Thursday 21 st August 2025.	2757/25
5.	Adjourn the Meeting for Public Discussion	
	The meeting was adjourned for members of the public wishing to speak at the	
	meeting in respect of items on the agenda or to update on relevant village	
	matters. (5 mins per person)	
	A member of the public expressed their gratitude to the Parish Council for its	2758/25
	support with Whalley in Bloom and the Best Kept Village competition. They	
	shared their thoughts on the upcoming Devolution changes and encouraged the	
	Council to play an active role in shaping its position ahead of any reorganisation	
	of district councils into unitary authorities. It was also discussed whether the	
	future role of Town and Parish Councils had been clarified, and if smaller councils	
	might be merged with larger neighbours, what support in terms of funding,	
	resources, and training would be provided. As the White Paper is currently at the	

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	committee stage, the Parish Council's RVLALC representative will seek further details regarding Parish Council's potential involvement.								
	Consultation is underway to ask for public and council comments.								
	https://www.givemyview.com/lancashirestakeholderlgr/surveys								
	A representative reported that the railway is running as normal. Still no Sunday trains from Whalley until Blackburn station. The Yorkshire Dales Explorer rail service is still well supported.								2759/25
			· · ·	osed new CCTV car formation to be re					2760/25
6.	Monthl	y Financial I	Report						
	It was resolved to authorise accounts, payments, receipts & balances for September 2025.								2761/25
	Whalley Pa Approved N	rish Council Minutes Ref No:		Cash Book	SEPTEMBER 2	2025		ļ	
	Chq No.	Date Inv no.	Payee / Payer	Description	NW Curr £	NW QE2	Skipton £	Total £	
	DD Bankline Bankline Bankline Bankline Bankline	01/09/2025 22/09/2025 22/09/2025 22/09/2025 143159 22/09/2025 22/09/2025 2.6E+08 22/09/2025 IN13806	E Haworth E-On Next 71 Npower	Website/Email Services Salary/Office/Travel Tax£249.80 NI£41.24 ENI£171.98 Reimbursement - RBU 50 Tommy Reimbursement - 200 Red Cable T Vale Gardens Electricity Unmetered Christmas Lighting Su;	(76.19) (1,347.06) (436.02) (228.98) (15.48) (17.50) (567.23)			(76.19) (1,347.06) (436.02) (228.98) (15.48) (17.50) (567.23)	
	Bankline Bankline Bankline Bankline Bankline Bankline Bankline	22/09/2025 883 22/09/2025 882 22/09/2025 SplD66 22/09/2025 5820251: 22/09/2025 JM3156 22/09/2025 56123 22/09/2025 56123 22/09/2025	2 PKF Littlejohn LLP	Vale Gardens (August 2025) Parish Churchyard (August 2025)) 15 Accrington Road (C87 SpID AGAR 31/05/2025 Room Hire Parish Church Tree Report Membership Apr2025-March 2021 Purple Poppy Purchaze	(327.60) (418.80) (162.60) (504.00) (28.00) (856.14) (672.09) (27.50)			(327.60) (418.80) (162.60) (504.00) (28.00) (856.14) (672.09) (27.50)	
	Bankline	22/09/2025	RVBC Movement in Month	Temporary Road Closure	(49.17) (5,734.36)	0.00	0.00	(49.17) (5,734.36)	
			Cash Book Balance at START of Month			153,421.09	i.		
	Cash Book Balance at END of Month				62,648.89	1,095.00	83,942.84	147,686.73	
7.	Annual Governance & Accountability Return (AGAR) for Whalley Parish Council External Auditor Report & Completion Notice year ended 31 March 2025								
	AGAR For It was receptified ensure	orm 3). esolved to p d AGAR (Sec	ublish the Notice tions 1,2 & 3) on emain accessible	of Conclusion of A the website before for public access, o	udit alo 30 Sep	ng with tembe	n the r 2025	and	2762/25
8.	Best Kept Village Competition It has been confirmed that two villages remain in the competition under the								2763/25
	It has been confirmed that two villages remain in the competition under the Urban Community category - Cummeragh and Whalley. Winners will be announced Monday 13th October at the Presentation Event at Eaves Hall, West Bradford. Results will be given at the event and shared with everyone in the competition the following day.					Vest	2703/23		

9.	Speeding Awareness /Traffic Matters	
	9.1 Updates were given on speed awareness and prevention measures in	2764/25
	Whalley.	_
	9.2 Members of the Council received the SPID report data for 15 Accrington	2765/25
	Road, LC87, 7-21 August 2025. Reports are available on the parish council	
	website.	2766/25
	9.3 SpID plate locations are still under review.Next SpID location is at Mitton Road Outbound LC17.	2766/25 2767/25
	Next Spid location is at writton Road Outbound LC17.	2/0//25
10.	Planning Permission Whalley Sports Park/QEII Playing Fields and Land	
	10.1 Work is ongoing for the pre-planning application for the Sports Park.	2768/25
	10.2 No update on the potential development of an all-weather pitch on the QEII land.	2769/25
	10.3 JS is to contact the current trustees to recommend the Parish Council taking	2770/25
	over as sole Trustee of the QEII Playing Fields charitable trust.	
	10.4 A letter was sent to the homeowner to remove the hardcore deposited	2771/25
	behind 18 Mitton Road and to reinstate the boundary fence. MH to follow up.	
11.	Consultation - Revised Statement of Licensing Policy 2026-2031	
	The Parish Council will respond to the consultation which includes a request for	2772/25
	to provide all councils with weekly licensing application updates in the form of a	
	spread sheet.	
12.	Local Government Reorganisation (LGR) in Lancashire and Devolution –	
	Stakeholder Engagement	
	The Council will respond to the consultation launched as will individual	2773/25
	Councillors as residents of the area.	
13.	Whalley Parish Council Casual Vacancy	
	A casual vacancy is available for the role of Parish Councillor. As no election was	2774/25
	requested under the Representation of the People Act 1983, the Council may fill	
	this position by co-option.	
	WPC intend to fill the vacancy and encourages residents who care about their	
	community to consider applying. Being a councillor is a chance to make a positive	
	difference and help shape the future of our parish. Co-option Policy and	
	Applications are available from the website or via contact with the clerk.	
	Vacancy Notices will be posted on the Parish Council website, Facebook, and the	
	notice board.	
	Partnership Meetings	
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14.	To receive reports from Borough/County Councillors and partnership meetings	
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14.	Councillors have attended which impact on the Parish e.g., LCC, RVBC, LALC,	2775/25
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14.	Councillors have attended which impact on the Parish e.g., LCC, RVBC, LALC, Parish Liaison, Police Partnership meeting updates. LCC Cllr Mirfin attended a Community Partnership meeting which focused on	2775/25

	LCC Cllr Mirfin also attended a meeting at the Whalley LCC Depot to discuss a range of issues, including overgrown undergrowth and hedges around the village, particularly on Station Road and Accrington Road. LCC has issued second letters to several landowners on Accrington Road requesting action to clear the overgrown footpath. If no response is received after a third letter, LCC will carry out the necessary works and recover the costs from the landowners. The Council requested to LCC Cllr Mirfin that LCC prioritise areas posing a public safety risk and take prompt action especially on the and they are responsible for by the Cloisters.			
15.	Reports by Clirs & Clerk as INFORMATION only – Not for debate			
	Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.			
	 Neighbourhood Alerts/Stay In The Know/Crime Figures July Whalley Queen St RAG Reports NALC Executive Bulletins and newsletters CPRE News Bulletins Lancashire Parish and Town Council Conference Saturday 1 November 2025 Community Engagement - News items on Websites/Facebook RIBBLE VALLEY BOROUGH COUNCIL NEWS RELEASE AND PIC: HAVE YOUR SAY ON FUTURE OF LOCAL GOVERNMENT IN LANCASHIRE The King's Award for Voluntary Service closing date 1/12/2025 Station Road Railway Bridge Sign - verbal update Hedges on Accrington Road - verbal update Hedges on Station Road - verbal update Procter's Field - Wildflower Area - verbal update 			
	Cllr Ball reported that the Quinquennial on the Alms Houses is to be done this week. Further discussions have taken place with WIB to improve the gardens. With regards to the Churchyard, we are awaiting the removal of the multi-stem tree and updates on the actions to be taken from the Tree Risk Assessment Report, although no areas were flagged as high risk. Cllr Ball updated that Whalley Day at Whalley Old Grammar School was a success and the heritage of the building and history of Whalley was on display.	2778/25		
	Cllr Threlfall updated and shared correspondence on the RAG & RJ consultation process.	2779/25		
16.	Next Meeting Date			
	It was resolved to approve the next meeting date of Thursday 16 th October 2025 to be held at Whalley Old Grammar School at 7.30pm in The Calder Room.	2780/25		

Meeting Closed at 9.15pm.